

RENAISSANCE CHICAGO HOTEL

EVENT TECHNOLOGY DEPARTMENT (A/V)
 ONE WEST WACKER DRIVE CHICAGO, ILLINOIS 60601
 PHONE # 312/795-3336 FAX # 312/795-3474

Please read and complete form and return with payment. Form and payment must be received one week prior to the function date, otherwise services cannot be guaranteed.

PLEASE NOTE ALL PRICES SUBJECT TO 22% SERVICE CHARGE AND 8% SALES TAX

Today's Date: _____

Company Name: _____

Booth/ Meeting Room # _____

Credit Card #: _____ *Exp. Date:* _____

Cardholder Name _____

Cardholder Address _____

Cardholder Signature _____

Dates Needed _____

Contact Phone # _____

| Power | Price | Quantity | Total |
|--|-------|----------|-------|
| A. 120 volt up to 15 amp. (2 wall outlets) electric service | \$75 | | |
| B. 120 volt 20 amp. (1 outlet) electric service | \$100 | | |
| C. 208 volt 100 amp. Single phase electric service | \$450 | | |
| D. 208 volt 100 amp. Three phase electric service | \$980 | | |
| E. Extension Cords with Quad Boxes / Power Strips | \$50 | | |
| F. High Lift Rental (I.D. deposit required for use) Per day | \$200 | | |
| G. Ladder Rental (I.D. deposit required for use) | \$100 | | |

TOTAL CHARGES: _____

| Equipment | Price | Quantity | Total |
|-------------------------------|-------|----------|-------|
| A. 27" Video Monitor & DVD | \$225 | | |
| B. 24" Flat Monitor | \$300 | | |
| C. 17" Flat Screen Monitor | \$175 | | |
| D. 50" Flat screen | \$850 | | |
| E. DVD Player | \$125 | | |
| F. Portable Amplified Speaker | \$75 | | |
| G. CD Player | \$85 | | |
| H. Easels | \$10 | | |
| I. Flipchart | \$45 | | |
| J. 2000 lumen lcd projector | \$750 | | |
| K. Screen | \$105 | | |
| L. Hi-Speed Internet Line | \$300 | | |
| M. VHS Player | \$100 | | |

Signature (Required): _____ **TOTAL CHARGES:** _____

* Wall / column outlets are not part of the rental space and are not to be used by exhibitors, see charges.
 * Equipment rates are per items, per day. Power rates quoted are per show or event.
 * Extension cord rates do not include electrical service / hook-up
 * Renaissance reserves the right to refuse connections where wiring constitutes a safety / fire hazard.
 * All material furnished is the property of Renaissance Hotels. Items not returned will be charged 2x the replacement costs.
All pricing will include a 22% service charge and a 8% sales tax